

official STUDENTS HANDBOOK



1965-1966

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DRAWINGS BY RITA BROWN



OFFICIAL SEAL

**1965 - 1966
OFFICIAL HANDBOOK
FOR STUDENTS OF THE
JUNIOR COLLEGE
OF BROWARD COUNTY**



STUDENT SEAL



Dr. Joe B. Rushing, President of JCBC since its founding in 1960, is a native son of Texas and received his education in that State. He was awarded his B.A. from Howard Payne College; an M.A. from East Texas State College; and his Ph.D. from the University of Texas. He has done postdoctoral work at the University of Michigan.

Before assuming his duties at JCBC Dr. Rushing was an administrator at Howard Payne College and Wharton Junior College in Texas. He was a high school classroom teacher and an elementary school principal.

Dr. Rushing is listed in WHO'S WHO IN AMERICAN EDUCATION, and WHO'S WHO IN SOUTH AND SOUTH-WEST. He is a member of Phi Delta Kappa, honor society for men in education; Kappa Delta Pi, honor society for education; and Pi Sigma Alpha, honor society for political science. He also holds a commission in the U. S. Air Force Reserve. He is a member of the Fort Lauderdale Rotary Club and the Sales and Marketing Executives Club of Fort Lauderdale. Dr. Rushing is a Deacon in the First Baptist Church of Fort Lauderdale.



OFFICE OF THE PRESIDENT

JUNIOR COLLEGE OF BROWARD COUNTY

DAVIE ROAD
FORT LAUDERDALE, FLORIDA

WELCOME TO THE JUNIOR COLLEGE OF BROWARD COUNTY

We are delighted to have you join us and hope that your stay here will be both pleasant and profitable.

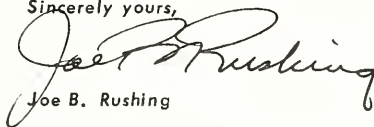
We have assembled one of the finest college faculties to be found anywhere. It is here to help you get an education. We hope that you will not hesitate to call on the resources of our faculty as you work toward your educational goals.

The Junior College of Broward County now has a campus and facilities valued at more than five million dollars. Within the next two years another two million dollars will be expended in buildings and equipment. All of this is designed to assist you in securing an education.

A college education is more than the accumulation of credits; it is more than a series of social activities. It consists of a balance of educational and social experiences which should result in what we visualize to be the educated man and woman.

If you are sincerely interested in securing a college education, we in the Junior College of Broward County will do everything possible to assist you.

Sincerely yours,



Joe B. Rushing

JBR/jpt



ADMINISTRATION

JOE B. RUSHING, Ph.D.
President of the College

E. P. LAUDERDALE, Ed.D.
Dean of Instruction

HARVEY B. OATES, Ed.D.
Dean of Administration

JACK D. TAYLOR, Ed.D.
Dean of Students

LESTER B. TRUSSLER, M.A.
Director of Admissions and Records

ADMINISTRATIVE STAFF

REX C. KIDD, Ed.D.
Assistant Dean for Special Programs

EDWARD F. KOTCHI, M.Ed.
Assistant Dean for Technical Education

GRADY DRAKE, B.S. in L.S.
Director of Library Services

IRVING EISEN, Ed.D.
Director of Advisement and Counseling

JIMMIE C. STYLES, Ed.S.
Director of Data Processing

NEIL S. CRISPO, M.S.
Director of Student Activities

GEORGE M. McCALL, M.Ed.
Coordinator of Placement

RAY M. GOVER, M.A.
Assistant Director of Admissions and Records

GORDON CHESSER, M.S.
Assistant Director of Admissions and Records

ALBERT ROBERTSON, A.B.
Supervisor of Business Affairs

BERNARD M. CAMPBELL
Assistant Director of Special Programs



DIVISION CHAIRMEN

- REX BRUMLEY, M.A.
Health, Physical Education and Recreation
- ROBERT C. CASSELL, Ph.D.
Science and Mathematics
- WILLARD S. DeLARA, Ph.D.
Fine Arts
- HOMER M. LEDBETTER, Ed.D.
Language and Literature
- JOHN F. LOTZ, Ed.D.
Business Administration and Economics
- DEWEY M. STOWERS, Ed.D.
Social Sciences

DEPARTMENT HEADS

- STEWART BROWN, M.Ed.
Political Science and Related Disciplines
- JOHN M. BUNCH, M.Ed.
History
- PAUL CAUFFIEL, Ph.D.
Education, Psychology, and Sociology
- ARTHUR H. FOSS, A.M.
Mathematics
- RICHARD D. HILL, Jr., M.Ed.
Physical Sciences
- WILLARD R. KEMPTON, M.A.
Modern Foreign Languages
- JOEL M. MARTIN, M.A.E.
Biology
- MARGRETTA M. STYLES, M.N.
Nursing Education



COLLEGE AND SOCIAL CALENDAR

FIRST TERM

AUGUST 2—Last day for new students to file complete application for admission for the first term.

AUGUST 18—6:30-9:00—Registration for returning evening students only.

AUGUST 19—6:30-9:00—Registration for new evening students only.

AUGUST 19-20—8:00 a. m.—Registration and orientation for day students by appointment only.

AUGUST 23—8:00 a. m.—Classes begin.

AUGUST 23-27—"Rat Week"

AUGUST 23-27—Late registration fee — \$5.00

AUGUST 24-27—Change of courses and sections when necessary.

AUGUST 27—3:00 p. m.—Last day for late registration, adding or changing of courses or filing request for refund of fees.

AUGUST 28—Reception for new students, Beach Club Hotel.

SEPTEMBER 2—Meeting of all club presidents, treasurers, and advisers.

SEPTEMBER 3—5:00 p.m.—Labor Day holiday begins.

SEPTEMBER 6—Labor Day holiday.

SEPTEMBER 7—8:00 a.m.—Classes resume after Labor Day holiday.

SEPTEMBER 20—Last day to change a course from credit to audit.

SEPTEMBER 20—Last day to change a course from audit to credit.

SEPTEMBER 20—Last day to drop courses without receiving a grade penalty.

SEPTEMBER 24—Freshman Elections.

SEPTEMBER 25—"Rats' Repose" — Governors' Club Hotel.

SEPTEMBER 30 — Examination day to remove incomplete grades for preceding term.

OCTOBER 2—Lyceum program—Peter Nero—Stranahan High School.

NOVEMBER 13 — Lyceum program—Wrightson and Hunt—Stranahan High School

NOVEMBER 24—5:00 p. m.—Thanksgiving holidays begin.

NOVEMBER 25-26—Thanksgiving holidays.

NOVEMBER 29—8:00 a. m.—Classes resume after Thanksgiving holidays.

DECEMBER 13-17—Final examinations

DECEMBER 17—First term ends.

DECEMBER 17—Last day for new students to file complete applications for the second term.

SECOND TERM

JANUARY 3-4—8:00 a. m.—Registration and orientation for day students by appointment only.

JANUARY 3—6:30-9:00 — Registration for returning evening students only.

JANUARY 4—6:30-9:00—Registration for new evening students only.

JANUARY 5—8:00 a. m.—Classes begin.

JANUARY 5-11—Late registration fee — \$5.00

JANUARY 6-11—Change of courses and sections when necessary.

JANUARY 8—Lyceum program.

JANUARY 11—3:00 p. m. — Last day for late registration, adding or changing of courses or filing request for refund of fees.

FEBRUARY 1—Last day to change a course from credit to audit.

FEBRUARY 1—Last day to change a course from audit to credit.

FEBRUARY 1—Last day to drop courses without receiving grade penalty.

FEBRUARY 12—Lyceum program—National Players—Stranahan High School.

FEBRUARY 15—Examination day to remove incomplete grades for preceding term.

MARCH 4—Lyceum program—Norman Luboff Choir—Stranahan High School.

APRIL 7—5:00 p. m.—Good Friday holiday begins.

APRIL 8—Good Friday holiday.

APRIL 11—8:00 a. m. — Classes resume after Good Friday holiday.

APRIL 12—Recognition Night.

APRIL 16—Spring Formal.

APRIL 17—Dean of Instruction's Reception for graduating sophomores.

APRIL 20—Last day for new students to file complete applications for admission for Term III-A.

APRIL 25-29—Final examinations.

APRIL 29—Second term ends.

TERM III-A

MAY 3—8:00 a. m.—Registration for day students by appointment only.

MAY 3—6:30-9:00 p. m.—Registration for evening students only.

MAY 4—8:00 a. m.—Classes begin.

MAY 4—Late registration fee — \$5.00

MAY 5-9—Change of course and section when necessary.

MAY 9—3:00 p. m.—Last day of late registration, adding or changing courses, or sections, or for filing request for refund of fees.

MAY 11—Last day to change a course from credit to audit.

MAY 11—Last day to change a course from audit to credit.

MAY 11—Last day to drop courses without receiving grade penalty.

JUNE 6—Last day for new students to file complete application for Term III-B.

JUNE 16—Final examinations.

JUNE 16—Term III-A ends.

TERM III-B

- JUNE 17—8:00 a. m.—Registration for day students by appointment only.
- JUNE 17—6:30-9:00 p. m.—Registration for evening students only.
- JUNE 20—8:00 a. m.—Classes begin.
- JUNE 20—Late registration fee — \$5.00
- JUNE 20-24—Change of course and section when necessary.
- JUNE 24—12:00 Noon — Last day for late registration, adding or changing courses, or sections, or for filing request for refund of fees.
- JUNE 25—Saturday classes.
- JUNE 27—Last day to change a course from audit to credit.
- JUNE 27—Last day to change a course from credit to audit.
- JUNE 27—Last day to drop courses without receiving grade penalty.
- JULY 1—10:00 p. m.—July Fourth holiday begins.
- JULY 4—Holiday.
- JULY 5—8:00 a.m.—Classes resume after July Fourth holiday.
- JULY 9—Saturday classes.
- JULY 23—Saturday classes.
- JULY 29—Final examinations.
- JULY 29—Term III-B ends.

1965-66 TENTATIVE BASKETBALL SCHEDULE

NOVEMBER 27, 1965—Monroe Jr. College	Away
DECEMBER	
3—Manatee	Away
4—Edison	Away
10—West Palm	Away
18—Univ. of Miami Fr.	Away
20—Stetson	Away
JANUARY	
7—West Palm	JCBC
8—Miami-Dade	Away
15—Stetson	JCBC
21—Manatee	JCBC
22—Edison	JCBC
27—Indian River	Away
29—Monroe	JCBC
FEBRUARY	
3—Univ. of Miami Fr.	JCBC
4—Palm Beach	JCBC
5—Indian River	JCBC
11—Miami-Dade	JCBC
19—Florida Southern	Away

WHOM TO SEE

ABOUT IMPORTANT THINGS

ABSENCES:

Dr. Taylor, Dean of Students

ACADEMIC AFFAIRS and INSTRUCTIONAL MATTERS:

Dr. Lauderdale, Dean of Instruction

ACCOUNTS and FINANCIAL MATTERS:

Dr. Oates, Dean of Administration

Auxiliary Services.....	Mr. Robertson
Book Store	Miss Wendt
Check Requisitions.....	Mrs. Stevenson
Custodial Services	Mr. Roof
Fees	Mrs. Stevenson
Purchase Orders.....	Mr. Robertson
Security Services	Mr. Robertson
Traffic	Mr. Debroski

ADVISEMENT:

Faculty assigned to each student by Director
of Counseling.

ATHLETICS:

Mr. Brumley, Director of Athletics

Baseball	Mr. Wheat
Basketball	Mr. Morris
Cheerleaders	Miss Estes
Golf	Mr. Rose
Intramural Sports.....	Miss King, women's coach
Intramural Sports.....	Mr. Brumley, men's coach
Tennis.....	Mr. Porterfield, Miss Gavigan

DATA PROCESSING:

Mr. Styles

DRAMATICS:

Miss Mullikin

EVENING EDUCATIONAL DIVISION:

Dr. Kidd

GUIDANCE:

Dr. Eisen

HOUSING:

Dr. Taylor, Dean of Students

ILLNESS:

Dr. Taylor, Dean of Students

INSURANCE:

Dr. Taylor, Dean of Students

LIBRARY:

Mr. Drake, Director of Library Services

LOST and FOUND:

Telephone Switchboard Operator

MUSIC:

Instrumental — Mr. Woodle

Choral — Miss McMillion

ORIENTATION:

Mr. McCall

PUBLICATIONS:

Mr. Hayes — Newspaper

Miss Easterly — Yearbook

REGISTRATION:

Mr. Trussler, Director of Registration

Mr. Gover, Mr. Chesser

STUDENT AID and EMPLOYMENT:

Mr. McCall, Director of Student Placement

STUDENT ACTIVITIES:

Mr. Crispo, Director of Student Activities

WITHDRAWAL:

Mr. Trussler



HISTORY & HERITAGE

HISTORY

The establishment of the Junior College of Broward County was authorized by the Florida State Legislature in 1959 when it designated Broward County as a Priority One area. The Advisory Committee was appointed on October 21, 1959; on the same date the Board of Public Instruction passed a resolution establishing the Junior College. The first President, Dr. Joe B. Rushing, was employed March 17, 1960, and assumed his duties on April 7, 1960.

The first session began on August 30, 1960, when 438 full-time students and 249 part-time students enrolled. Classes were held in the buildings of the former Naval Air Station adjacent to the Fort Lauderdale-Hollywood International Airport. The Branch Campus of the Junior College of Broward County was opened August 28, 1961, at Dillard Comprehensive High School. In September, 1963, the Branch Campus was closed because of low enrollment. All students now attend classes on the Main Campus.

HERITAGE

In a school-wide referendum held in 1960 J.C.B.C. students voted to follow the "Venice of America" theme of Fort Lauderdale and to reflect the city's location on the Atlantic Ocean and its many canals in choosing names for athletic teams, student publications, school colors and mascot. The name chosen for the student body was "The Venetians," although the Seahorse mascot has been by common usage the name by which the College is referred to in most cases. The Venetian Crier is the student newspaper of the Junior College and is noted for being one of the best newspapers published by any Florida junior college. The sea theme is further carried out by the silver and blue school colors and the Silver Sands yearbook-magazine.

The Junior College has two seals. The official seal is an open book superimposed over a map of the State of Florida. This seal, appearing on the official documents of the College, is set in a terrazzo mosaic beneath the canopy between the Administration Building and the Data Processing Building. A student at the Junior College designed a student seal that depicts a gondolier on the Grand Canal of Venice, Italy. This seal, also set in a mosaic, is found on the patio on the south side of the Library. This seal is to be used by official student organizations.

The most obvious activity incoming students will face during their first few weeks of life at the Junior College is "Rat Week." During this week new students, referred to as "Rats," are introduced to the customs and to the ways of the Junior College. Rats are required to perform designated activities and services for their betters, namely the Sophomores. Infractions of traditional rules or a lack of proper spirit in the performance of these services will result in the Rat being required to appear before the Rat Court to plead his case before being sentenced, guilty or not. At the end of Rat Week a King and Queen of the Rats are chosen by the members of the Court and crowned at the annual Rat Dance.

At the start of the basketball season there is a pep rally, bon-fire, and dance to start the Seahorses on a new hardwood campaign. In the early spring, when the sap begins to rise, the annual Tricycle Race is held. This noted event pits top-flight trike riders from the faculty with outstanding pedal-pushers from the student body. In the past this activity has been the source of much discussion and comment by all concerned.

At the end of the regular school year Recognition Night is held to honor outstanding students and clubs for their work in school service, activities, interests and athletics. The Student Activities Board also makes awards to the outstanding man and woman of each class. Scholarships are also presented to students for continuing work at the Junior College or for students transferring to senior colleges.

This is a brief look at your school's history and heritage. What is added, in a good part, will be the product of your efforts.



PURPOSES

The Junior College of Broward County has as its main purposes:

1. To provide programs which parallel the first two years of degree programs in four-year colleges and universities.
2. To provide educational programs for students who do not plan to complete a four-year degree program but who can profit from one-year or two-year programs of general education, semi-professional education and specialized education beyond the high school level.
3. To provide programs for students which will enrich their cultural lives and improve their personal efficiency.
4. To serve all segments of the population by becoming an educational and cultural center for Broward County and for South Florida.

ACCREDITATION

The Junior College of Broward County is accredited by the Florida State Department of Education and has been given advanced recognition by the Southern Association of Colleges and Schools. Courses of study offered have been approved for transfer purposes by all of Florida's four-year colleges and universities.



ACADEMIC INFORMATION

CLASSIFICATION OF STUDENTS

A student who has earned 28 semester hours credit is classified as a sophomore.

A student is a full-time student if he carries not less than 12 semester hours (in academic courses) in a given term. Veterans have to carry 14 academic hours to be eligible for subsistence benefits.

NUMBERS AND CARDS

IBM Number. Each student, upon entrance, is assigned an IBM number. This number will remain unchanged during his years at the Junior College. It provides a positive means of identification. Students should memorize their IBM number as soon as possible.

STUDENT COURSE LOAD

During Terms I and II the minimum course load for a full-time student is twelve (12) semester hours. Veterans must enroll for fourteen (14) or more semester hours in order to qualify for full-time veteran benefits. During Term III the minimum course load for a full-time student is five semester hours each half of the term. The normal course load for a student is sixteen (16) semester hours during Terms I and II and six (6) semester hours during each half of Term III. In exceptional cases a student who has earned a "B" (3.0) average or above on his previous college work may secure written permission from his faculty advisor and the Dean of Instruction to enroll for more than eighteen (18) semester hours. Students should secure the proper petition form from the Admissions and Records Office and have it properly filled out. The maximum number of semester hours for which a student may enroll during each half of Term III is seven.

COURSE NUMBERING

Courses numbered 100-199 are intended primarily for Freshmen. Courses numbered 200-299 are intended primarily for Sophomores. Some flexibility in either direction is permissible.

EVENING COURSES

The Junior College of Broward County provides an educational program for people who are unable to attend college during the day. The evening program is multi-purpose in function. It is designed to offer courses to meet the needs of persons who wish to complete the first two years of a four year college program and those who wish to take two years of college work in some area and terminate their education at this point. It is also designed to meet the needs of persons who wish to increase their proficiencies and broaden their educational and cultural backgrounds by taking a course, or courses, in certain areas. As the total program of the Junior College expands, the program of the evening courses will expand proportionately. The college will, at all times, as financial means and physical facilities permit, attempt to meet student and community needs.

The policies for admission, registration, graduation and requirements are the same for the evening student as it is for the day student. A separate brochure describing the program offered each semester is available. For additional information, please contact the Admissions and Records Office, Junior College of Broward County, 3501 Southwest Davie Rd., Fort Lauderdale, Florida.

SCHOLASTIC STANDARDS

A grade average of "C" (2.0) is required on all academic work attempted to complete certificate and degree programs.

Students will be placed on academic probation at the end of any term that their cumulative grade average becomes less than a "C" grade average.

Students, after being placed on academic probation, will be placed on academic suspension at the end of any term that they become 20 or more grade points below a "C" grade average. No student will be suspended academically at the end of any term in which a term grade point average of 2.0 is attained. After one regular term of suspension has passed, a student may apply for readmission, and may be permitted to register for the next term on academic probation.

Transfer students will be subject to the same academic regulations as regular students at the Junior College.

ACADEMIC HONORS

The College recognizes scholastic achievement by publishing the President's List and the Dean's List at the end of each regular term.

The President's List includes the names of students carrying twelve (12) or more semester hours who have a grade point average of 4.00.

The Dean's List includes the names of students carrying twelve (12) or more semester hours who have a grade point average of 3.000 to 3.999.



8-7-9-5

36

23

36

GRADES & RECORDS

Mid-Term Progress Reports will be available to the student through their faculty advisor and/or the Student Personnel Office at about the middle of the regular terms.

Final Grades are recorded and permanently filed. Students may get their grades from the Registrar's office for a limited time, after which they will be mailed.

	Grade Points Per Semester Hour
A Excellent	4
B Good	3
C Average	2
D Passing	1
F Failure	0
I Incomplete	0
W Official Withdrawal	0
WP Withdrawal Passing	0
WF Withdrawal Failing	0
AU Audit	0
NC Non-credit course	0

"I" grades will become "F" grades if not completed by the date listed in the College Calendar. "I" grades are evaluated as "F" grades until officially removed from the records.

Several questions have been raised regarding incomplete grades. "I" (incomplete) grades are given only for students who are absent because of a serious emergency which affects them or the members of their immediate family. If the Office of Student Personnel Services clears the absences for an emergency period; the student may seek permission from his instructor to take a final examination or other test, which in turn will change his grade from an "I" to the grade earned. There should be no other reason for an "I" grade. Please check the College Calendar in the 1965-66 catalog for the deadline dates for removing an "I" grade.

No student may change a course from Credit to Audit after the first calendar month of terms I and II or after the first calendar week of either term III-A or III-B.

Grade Point Averages are computed on ALL work attempted at ALL colleges.



WITHDRAWAL

WITHDRAWAL FROM COLLEGE COURSES

A student who finds it necessary to withdraw from any course must secure a withdrawal form in the Admissions and Records Office and have it properly filled out and signed. The student is expected to continue in class until the withdrawal procedure has been completed. If excessive absences are reported before date of withdrawal an "F" grade will be placed on the record.

A "W" will be recorded for those withdrawing within one calendar month from the first day of regular registration for each semester. Students who withdraw after this date will receive a "WP" or "WF" entered upon their record. An "F" will be recorded for students who are suspended from class for excessive absences.

Students attending the summer sessions will have "W" entered upon their record if they officially withdraw within the first week of the summer session. A "WP" or "WF" will be recorded for those who withdraw after the first calendar week of the summer session.

A "WF" and "F" record will be included in determining grade point averages; each of them carry the same grade point penalty. These policies apply to all part-time as well as all full-time students.

Students may not withdraw within two weeks of the end of a semester or within one week of the final summer session.

SEQUENCE OF WITHDRAWAL

Since many students bring undue discredit to their academic records because of improper withdrawal, the following outlines list the steps one must take to withdraw properly:

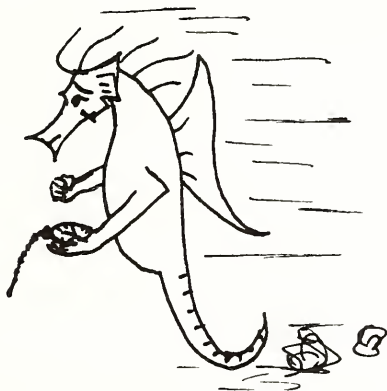
Course withdrawal:

1. Admissions and Records Office to obtain a withdrawal form.
2. Faculty advisor or counselor for approval and advisement.
3. Business Office for financial clearance and adjustment.
4. Admissions and Records Office for completion or withdrawal.

Withdrawal from college:

1. Admissions and Records Office to obtain a withdrawal form.
2. Faculty advisor or counselor for approval.

3. Signature attesting to parental consent for students under 21 years of age.
4. Dean of Instruction for approval.
5. Dean of Students for approval.
6. Library for fee clearance.
7. HPR Office for fee clearance.
8. Business Office for financial clearance.
9. Admissions and Records Office for completion.



ATTENDANCE REGULATIONS

CLASS ATTENDANCE

Regular and punctual attendance at all classes and laboratories is required. Students are responsible for all assignments and instruction presented.

Each instructor keeps a record of class attendance and reports excessive absences to the office of the Dean of Students. Excessive absence is defined as one more absence than the number of semester hours credit assigned to a given course. Excessive absences could result in an administrative entry of "F" on the student's permanent record.

Upon receipt of an excessive absence report, the student must report to the Dean of Students to justify each absence. Written verification signed by a parent or physician must be provided for illness or death in the immediate family. If for any other reason a student is excessively absent, written verification must also be provided.

Students who are absent on the school day preceding a holiday or on the first day of school following a holiday shall be charged with two class absences.

ASSEMBLY AND CONVOCATIONS

All full-time students are expected to attend all assemblies and convocations. These occasions provide an opportunity to orient the student regarding campus activities and to enrich his general educational-cultural background.

Ouch!



CAMPUS FACILITIES & SERVICES

Administrative Offices are housed in the Administration Building. Administrative Office hours are from 8:30 a.m. until 4:30 p.m. Monday through Friday, during the regular school term. Whenever possible, students are encouraged to schedule appointments when they wish to confer with the administrative staff. This enables the staff to accomplish more work in less time.

COLLEGE BOOK STORE

The College Book Store is located east of the Science Building. Textbooks, school supplies, and second-hand books are available through this source.

BULLETIN BOARDS

There are two official bulletin boards — one outside of the Student Activities Office in the Student Center; the other in the Student Personnel Services wing of the Administration Building. Students are responsible for information posted on these boards within seventy-two (72) hours after the posting date.

CALENDAR OF EVENTS

The official college calendar of events is maintained by the Dean of Instruction. The activity calendar is available in the office of the Director of Student Activities. All official activities must be submitted to that office two (2) weeks before the date scheduled for the event in order that it can be approved by the Student Government and the Student Activities Board.

STUDENT CENTER

A Student Center is maintained for the convenience and comfort of the students. It includes a snack bar, a game area, and a lounge area. Eating is confined to the snack bar area.

FACULTY OFFICES

Each professor posts information regarding location of his office and scheduled conference hours at the beginning of each semester. Whenever possible, students are encouraged to consult with professors during these stated hours. This enables the professor to have more time for non-instructional responsibilities.

FOOD SERVICES

At the present time, campus food facilities consist of vending machines. Other food facilities are located within a short distance of the campus.

HEALTH SERVICES

Medical or hospital facilities are not provided by the college. In case of accident or illness students should report to the Student Personnel Office. Please do not report to the Nursing Department since it is not equipped to handle medical problems of any type.

LOST AND FOUND

Items which are found on campus should be delivered to the Telephone Switchboard in the administration building. The owner may have same by providing proper identification. Articles not claimed within a reasonable period of time will be disposed of.

MAIL

Students are not to cite the college as a mailing address except for correspondence directly related to college-sponsored student activities. The college assumes no responsibility for delivery or forwarding of mail directed to students.

STUDENT INSURANCE

The college has contracted with a private insurance agency to provide accident and health insurance for students. The entire expense of the insurance program is borne by the student. Claims or requests for information regarding the insurance program should be directed to the company's local agent.

TELEPHONE SERVICE

Pay telephones are installed at strategic locations over the campus. Students are not permitted to use college telephones except in case of a serious emergency. The college will not accept telephone messages or requests to call students to the telephone except in cases of serious illness or death in the student's immediate family.

USE OF COLLEGE BUILDINGS IN THE EVENING

Use of the buildings must be cleared well in advance with the Director of Student Activities and the Director of Admissions.

VISITORS

Visitors to the campus are always welcomed provided they do not interfere with the instructional program and provided they abide by the rules and regulations in effect for students.

COMMUNITY FACILITIES

CHURCHES. The college feels that spiritual and moral influences have a significant contribution to make to wholesome, well-balanced living. Practically every major religious

faith is represented in the Broward County area. Students are encouraged to align themselves with a religious group of their choice.

HOUSING. Housing facilities are not provided by the college. The college strongly discourages young people under the age of twenty-one (21) from moving into the community to attend college unless they can live with their parents or other relatives.

All unmarried students under 21 years of age must furnish the Dean of Students' Office with a statement that their parent(s) or legal guardian(s) are aware of and approve of their housing arrangement. This statement must be submitted on a form provided by the Dean of Students' Office. A similar statement must be provided anytime the student changes residence address. Failure to do so may result in disciplinary action.

RECREATION. Resources for recreation abound in the Broward County area. Students are reminded that a well-balanced program of recreation can make a genuine contribution to healthy, wholesome living.

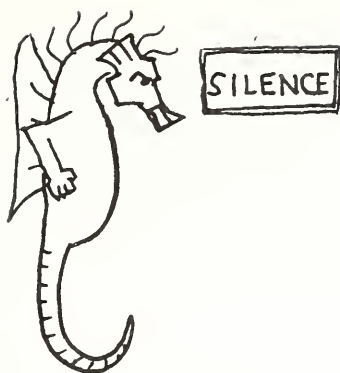
TRANSPORTATION. The campus is readily accessible by automobile. Many students have formed "car pools" to facilitate transportation. Students can use one of the bulletin boards in the student center to let it be known whether they desire a ride or riders.



FINANCIAL POLICIES

Students' financial obligations to the college are on a cash basis. All fees are to be paid at the time of enrollment.

IDENTIFICATION. Each student is issued a receipt at registration, at the beginning of each semester. The receipt is to be kept at all times in the student's personal possession. It is to be used as an identification card. Full-time students are admitted free to certain college functions and are entitled to use the library. Part-time students are issued identification slips for identification purposes only. The receipt is to be kept on their person at all times. If the identification slip is lost it may be replaced by making application to the business office and paying a fee. Students must have this identification slip to participate in any college election.



LIBRARY FACILITIES

LOCATION. The book collection is housed in the reference reading room which occupies the center section of the second floor of the Library Building and entry is gained only through the main entrance which is reached by the south flight of stairs. The use of this room is limited to those students who will be using the materials shelved there. An additional reading room is located on the ground floor of the library, and this is the area that students who wish to study their own books or materials should use. In this latter room are housed also the reserve books.

HOURS. The library is open from 7 a. m. until 5 p. m. and from 6 p. m. until 9 p. m. on Mondays, Tuesday, Wednesdays, and Thursdays. On Fridays it is open only from 7 a. m. until 5 p. m. Presently the library is not open on weekends, but it is frequently open certain days during academic holidays. These days will be posted in the library prior to all academic holidays.

RESOURCES. The collection consists of about 20,000 volumes cataloged according to the Dewey Decimal System. Most of the books belong to one of three categories: (a) regularly circulated books which are kept on open shelves; (b) reference books which have an "R" at the top of their call number and which are shelved in the reference section; and (c) reserve books which are so designated by faculty members. In addition to the books there are approximately 200 journals.

CIRCULATION POLICIES

1. Regular books circulate for a period ranging from 15 days to 25 days, depending on the calendar date they were borrowed. The final loan period of each term is shortened so that all books must be returned before the examination period commences. The date books are due is stamped in the back of the book.
2. Reference books are rarely circulated.
3. Reserve books must be used in the library reading rooms. Under certain circumstances some reserve books may be checked out for home use. In general, those which may be checked out may be picked up at 3 p. m. to be returned the following morning before 8:30 a. m.

4. Journals are rarely circulated.
5. Unless another borrower is waiting for a book it may be renewed once. Renewals may be made by telephone if the borrower can give the library the date the book was due and its call number.
6. As a service to students wishing to use library material which cannot circulate, the library is prepared to make Thermofax prints (at a nominal charge of ten cents a page) of material which lends itself to photographic processing.
7. The responsibility for returning books to the library on time rests with the borrower. Overdue notices may be sent to remind delinquent borrowers of their outstanding obligations, but the library cannot assure borrowers that this procedure can be followed regularly. Borrowers who are so notified but believe the library is in error should at once discuss the situation with a librarian. The library is not infallible; errors can usually be recognized and corrected if the borrower will present his case immediately.

FINES. For regular books the overdue fine for late returns is five cents a day for each day the library is open. The fine for reserve books is twenty-five cents a day. A reserve book is late if it is not returned by 8:30 on the morning it is due.

Borrowers who lose books or other library material will be charged the price of the item plus a service charge of \$1.25 to cover the cost of correcting the records and processing a replacement copy. If the book is found within one year, the price of the book will be refunded but not the service charge. Borrowers who lose books are advised to notify the library at once so that some adjustment may be made in the fine charges which accumulate for overdue books.

SERVICES. The library of the Junior College of Broward County is dedicated to the philosophy that service to students and faculty is its first responsibility. Librarians give a higher priority to helping patrons than to any other aspect of library service. Students should never hesitate to ask librarians for help.

However, one of the desirable accomplishments of an educated person is an ability to use libraries. This can probably best be accomplished by the student's learning to find needed information, therefore the library modifies its basic philosophy to "helping students help themselves." Students who have not in their previous school work become familiar with the use of the card catalog, THE READERS' GUIDE, THE INTERNATIONAL INDEX, THE EDUCATION INDEX, THE ESSAY AND GENERAL LITERATURE INDEX, and THE NEW YORK TIMES INDEX should ask a librarian for a thorough explanation of these. Mastery of these sources will well repay a student by saving time and increasing efficiency in any search for information.

No student, however, should leave the library if he is unsuccessful in his search until he has given a librarian an opportunity to search for the answer to his problem.

BEHAVIOR. This section might well be subtitled "How to Succeed in the Library Without Really Trying (Too Hard)." By knowing the purpose of the library and understanding their responsibilities, students should have no difficulty in this matter of discipline if they act in accordance with these purposes and responsibilities.

The library is maintained primarily for patrons who wish to consult its resources. Only secondarily does it exist as a quiet place for patrons to use their own books and materials. Unfortunately, it does not exist at all as a place for students to study together. Students who wish to study together should do so in the student center, in vacant classrooms, or elsewhere.

Students will find that they can best accomplish their work if they do not sit with friends and acquaintances while working there. There is a pronounced tendency to talk when sitting with friends. Talking disturbs others and usually interferes with the talker's studying. The library staff cannot permit talking nor can it grimly patrol the reading areas to enforce quiet. Students who disregard the regulations on talking will be sent out of the library and will not be re-admitted for a period of days or weeks. Such students must use other library resources in their community or see if their instructors will borrow needed material and re-loan it to them.

Stealing books or willfully mutilating them are reprehensible practices and students are warned that such action can result in permanent suspension from the College.



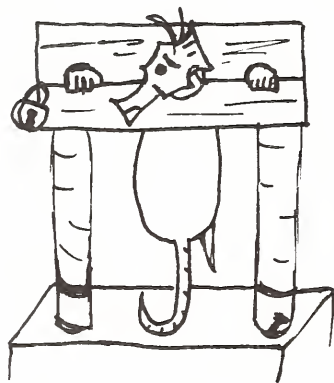
PUBLICATIONS

Official College Publications includes the College Catalog, the Examination Schedule, the Schedule of Classes, and the Student Handbook. The student is held accountable for all information therein.

Student Publications includes the Venetian Crier; four issues of the "Silver Sands," a magazine yearbook; and two issues of P'an Ku, the college's literary magazine. These publications with the exception of P'an Ku, are free to all full-time students. Others may purchase these publications for a nominal charge.

RESIDENCE ADDRESS & TELEPHONE

Students are expected to keep the Office of Admissions and Records and the Student Personnel Office informed regarding their current residence address, mailing address, and telephone number(s). This information is necessary for official communication with the student and for use in the event of an emergency involving the student. Students cannot claim exemption from official information directed to their residence or mailing address if they have failed to keep the registrar's office informed of address changes.



STANDARDS OF CONDUCT

A college education is a privilege, not a right. College students are considered to have reached an age of responsible citizenship and are expected to conduct themselves appropriately both on and off campus.

Each student, by the act of registering for scholastic work at the Junior College of Broward County, obligates himself to obey rules and regulations which the institution formulates. The college reserves the right to discipline or dismiss any student whose conduct is considered unbecoming or detrimental to the college or the community.

Decisions to dismiss a student will be reviewed by the President of the College. The decision of the President of the College is final.

POSSESSION OR USE OF ANY KIND OF ALCOHOLIC BEVERAGE. Alcoholic possession or use is prohibited on campus or at officially sponsored off-campus functions. Failure to abide by the regulation will result in immediate dismissal from the college.

DRESS. The college conceives that it is intended to structure an academic environment not a resort atmosphere. Students are expected to abide by conservative standards in dress and personal appearance. Shorts or zorries are specifically prohibited on campus or at college sponsored functions except in physical education classes, or other clearly defined exceptions to this general regulation.

Men are expected to wear belts if their trousers incorporate same. Men are expected to wear shirt-tails inside the trousers unless the shirt is specifically designed to be worn outside the trouser. Beards, bizzare moustaches, or unconventional hair styles are not acceptable.

EATING is to be confined to the snack bar in the student center or other designated campus areas. Students can help improve the general appearance of the campus by attention to disposal of waste materials.

LANGUAGE frequently reveals a student's background. Vulgar or profane language will not be tolerated. Students are encouraged to develop effective oral and written communication as a means of self-enhancement.

LAW ENFORCEMENT on campus is a responsibility of the campus police. Students are expected to give these men the same courtesy and attention they would other law enforcement officers. Students who get into any difficulty with campus or community law enforcement officers are subject to immediate disciplinary action.

PROPERTY. Students involved directly or indirectly in the willful destruction of school property will be subject to disciplinary action which may result in automatic and/or permanent suspension from the college.

SMOKING is not permitted in classrooms. Safety precautions dictate that smoking be confined to certain specified areas of the campus. Here, too, students can help campus appearance by attention to disposal of cigarettes, cigars, etc.

SOCIAL AFFAIRS are provided periodically for interested students. Some affairs are restricted to certain campus groups while others are open to the student body as a whole. An attempt is made to provide a varied program of social activities in line with expressed student interests. Students are encouraged to participate in a reasonable number of social activities as a means of improving their socialization which is an important part of college life.



TRAFFIC & PARKING

A. GENERAL PROVISIONS

All provisions of the Motor Vehicle Code of the State of Florida and as supplemented by College regulations will be enforced on the Campus of the Junior College of Broward

County. The provisions and regulations will apply to anyone who is enrolled in the Junior College.

B. SPECIFIC PROVISIONS

1. All vehicles, which are to be parked on the Campus, shall be registered in the Business Office. A vehicle is considered registered when it has the parking decal permanently affixed to the left side of the rear window.
2. Parking permits (decals) will be issued after payment of registration fees. The student identification card for 1965-66 is the receipt issued when students pay their registration fees. This receipt must be presented in order to secure a parking permit (decal).
3. Special parking privileges may be furnished to physically handicapped students by the Supervisor of Business Affairs.
4. Parking will be allowed from 7 a.m. until 10 p.m. Monday through Friday. Vehicles should not remain on the Campus overnight or over week ends. Abandoned vehicles will be removed at the owners expense.
5. Although the College does not require proof of filing under the Financial Responsibility Law of the State of Florida, the College does consider compliance with basic requirements for liability insurance be given serious consideration by each student.

C. PARKING REGULATIONS

1. Any vehicle shall be considered parked if it is stopped or standing, regardless of location.
2. Parking is allowed only in the areas so designated on the Campus Map. Student vehicles are to be parked only in the areas RESERVED for student parking.
3. Vehicles shall not be parked on or across walks, on grassy areas, in loading zones, in service drives or areas, or where signs, painted curbs, or road markings prohibit parking.

D. TRAFFIC REGULATIONS

1. Speed on Campus roads is limited to twenty (20) miles per hour except where otherwise posted.
2. A vehicle shall be brought to a full stop at all stop signs except where a patrolman is directing traffic.
3. Vehicles shall give the right-of-way to pedestrians crossing at Campus crosswalks.
4. No student motor vehicle shall be driven at any time on roads other than those indicated as authorized traffic areas on the College Campus.

E. FEES

1. A free parking permit (decal) is issued to each student upon request. The parking permit (decal) number WILL BE THE SAME AS THE STUDENT NUMBER. Each

student is cautioned not to transfer or give to another student or individual his or her parking permit (decal). Such action would lead to infractions of regulations charged against the wrong student.

2. Only one decal will be issued free of charge. Additional decals may be purchased from the Business Office at fifty (50) cents each.

F. RESTRICTIONS

1. Parking permits (decals) are non-transferable and are to be used only by those students to whom they were issued.
2. Students are not permitted to park vehicles on the campus unless they are properly registered.

G. MISCELLANEOUS

1. The parking permit (decal) shall be placed on the LEFT SIDE of the REAR WINDOW as seen from the rear of the vehicle. On a motorcycle, motor scooter or motor bike, the parking permit (decal) shall be attached so as to be plainly visible from the rear.
2. Tampering with the parking permit (decal) shall be a violation of these regulations and shall be cause for disciplinary action.
3. When a vehicle displaying a parking permit (decal) is exchanged or sold, the person to whom the vehicle was registered is responsible for the removal of the decal from the vehicle. Parking or traffic violations charged against vehicles from which the old parking permits (decals) have not been removed shall be lodged against the students who originally registered the vehicle.
4. Parking regulations will apply during examination periods.

H. RESPONSIBILITIES IN PARKING AND OPERATING MOTOR VEHICLES

1. The acceptance by any student of the privileges of parking or operating a motor vehicle on the Campus will also constitute the acceptance of the responsibility to see that no vehicle owned or registered in his or her name is parked or operated in violation of these regulations.
2. Any vehicle parked or operated on the Campus shall be at the risk of the owner. The College is not liable for accidents, lost or stolen property from the vehicles.
3. Any vehicle parked in violation of parking regulations may be towed away at the owner's risk and expense.
4. It is advisable to always lock the car doors of the vehicle when it is parked on the Campus.

I. PENALTIES FOR VIOLATIONS

Violations of parking and traffic regulations will be treated as follows:

1. Failure to register the vehicle by Monday of the second week of College will involve a five (\$5) dollar assessment.
2. Failure to register a new vehicle within one week after procurement will cause a five (\$5) dollar assessment.
3. Failure to display the parking permit (decal) will cause a five (\$5) dollar assessment.
4. A warning will be issued for the first violation of the parking and traffic regulations unless such infraction is considered to be of such a serious nature that disciplinary action is required.
5. A five (\$5) dollar assessment will be levied for the second violation of the parking and traffic regulations.
6. A five (\$5) dollar assessment will be levied in addition to revocation of the parking permit for the third violation of the parking and traffic regulations.
7. Persistent and serious violation of these regulations shall constitute cause for more serious disciplinary action.
8. Grades of transcripts will not be released until all college debts are paid in full.

J. VIOLATIONS OF ONE SEMESTER ARE DISREGARDED THE NEXT SEMESTER. Exception: When the student has failed to pay the previous parking and traffic assessments.



STUDENT PERSONNEL SERVICES

One of the major reasons for the existence of the Community or Junior College is its close attention to the needs and aspirations of individual students. This emphasis characterizes the instructional program and is frequently implemented by a variety of student personnel services.

The student personnel services of the Junior College of Broward County aim to help the student to become more independent; to make satisfying adjustment to college life; and to select in a wise manner his occupation, his help-mate for life,

and his way of life that will bring him the most rewarding results. These general aims are accomplished in some measure through the activities outlined in the paragraphs and sections which follow:

FINANCIAL AID

The college attempts to offer students a quality education at a minimum cost. It attempts to help worthy students who experience extreme difficulty financing a college education. However, it cannot assume the responsibility for financing a student's education. Every student should give attention to the cost of attending college and if possible should have sufficient funds on hand to cover his first semester's obligations at time of enrollment.

Several individuals and organizations within the geographic area served by the college have provided scholarship awards and loans to aid worthy students who need financial assistance. Funds available for this purpose should increase as the college grows in size and influence.

The college has been approved for scholarships provided by the Florida State Legislature to encourage students preparing for careers in teaching. These scholarships, valued at \$400,000 per year, are granted to students on a competitive basis. The promise of one year of teaching in the public schools of Florida for each year the scholarship is granted is required. Additional information regarding these scholarships can be obtained from the Superintendent of Public Instruction in the student's county of residence.

The college cooperates with the Division of Vocational Rehabilitation of the State Department of Education in providing financial and other assistance for students with physical handicaps.

ORIENTATION

The Orientation Program is intended to acquaint the student with campus facilities and services, college rules and regulations, and to assist him in making an adequate adjustment to college life. Participation in the Orientation Program is required of all full-time students during their first semester of attendance.

DEVELOPMENTAL READING

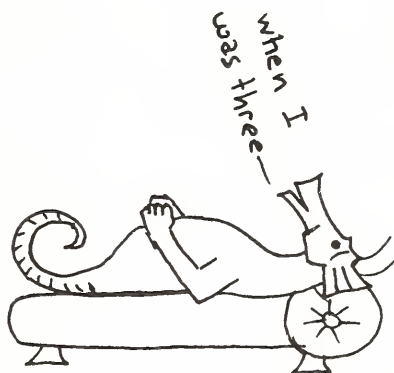
Developmental Reading Services are available for a limited number of students. This program enables students to improve reading comprehension, speed, and vocabulary.

TESTING SERVICES

Testing services are available to students of the college when such services will make a contribution to the students' educational, vocational, or personal adjustment. Information regarding testing services is available through the office of the Director of Counseling and Advisement.

OCCUPATIONAL INFORMATION AND ASSISTANCE

Job placement services are intended to serve all students needing employment to continue their college study, as well as those terminating their formal educational program at the college. The college cannot guarantee employment for every student. A sizeable number of students can obtain employment on a part-time basis on the college campus. Information concerning employment is available through the Office of the Coordinator of Placement as well as the Counseling Office.



COUNSELING & ADVISEMENT

Educational, vocational and personal guidance is available to any student upon request. Educational-vocational guidance is provided through the faculty advisory system and the regular instructional program. These services are supplemented by the staff in the office of the Dean of Students. This office has skilled educational-vocational counselors available to help the student explore himself and the world of work. Tests of interest, intelligence, aptitude, and personality are available, where such will contribute to the student's purposeful planning. Personal guidance is available through the faculty advisor, the Dean of Students, the Director of Advise-ment and Counseling, and professional personnel in the Student Personnel Department.

FACULTY ADVISEMENT

Every student is assigned a faculty adviser in keeping with his declared educational-vocational interests or objective. This assignment continues throughout the student's period of study at the college unless the student changes his vocational objective or either person requests a change of assignment.

The faculty adviser is primarily responsible for helping the student work out a program of study in view of the student's abilities, interests, and declared vocational objective.



VOCATIONAL COUNSELING

Vocational counseling represents one of the most important and far-reaching decisions a young person will make during his early adulthood. Much of his happiness and success in later life may well depend upon the adequacy of his choice. Though young people are urged to give serious consideration to this matter, this does not mean that the student must know what specific vocation he will enter at the time he enrolls in college. Many young people are not certain concerning their vocational choice at the time that they enter college. Many others make transitions in their vocational choice as they come to understand themselves better and have opportunity to explore the world of knowledge and work. Students who are not certain regarding their vocational choice should enroll for the "General Education" program. This program is designed to help the student explore the world of knowledge. It is relatively easy for a student to make a transition from this program to more specialized programs at a later date. Vocational advisement is available through the office of the Director of Counseling and Advisement.



STUDY SKILLS

The grades a student accumulates are an interaction of at least five factors, namely:

1. His basic intelligence;
2. His academic background;
3. His motivation;
4. His freedom from pressing personal problems;
and,
5. His study skills.

Constructive change can be effected in most of these areas. Study skills are particularly important for the college student. Long hours of study and hard study do not necessarily insure successful study. While it is true that what will work well for one student will not work equally well for another student, some general principles for effective study have been clarified over the years as a result of considerable experimentation. If the student needs assistance in this area he is encouraged to consult his instructor(s), his faculty adviser, a counselor and/or the Dean of Students.



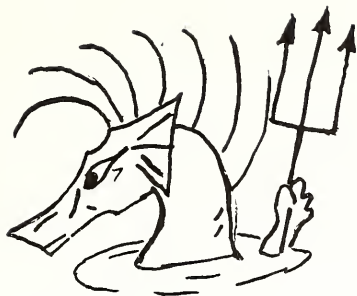
VETERAN INFORMATION

This college is approved by the State Department of Education and the Veterans Administration for training. Veterans who plan to attend under any of the various veterans' training laws and dependents of deceased veterans who expect to enroll under the War Orphans Education Assistance Act, should consult with the local Veterans Administration office well in advance of registration.

Upon enrollment, veterans and veterans' dependents are required to pay all regular fees and charges, just as other students. Upon certification of approval and attendance by the College and Veterans Administration, educational allowance is paid monthly to the veteran for training time computed as follows:

14 or more semester hours	Full time
10-13 semester hours.....	Three Fourths time
7- 9 semester hours.....	One Half time
Less than 7 semester hours.....	Fees Only

Those who expect to receive monthly V.A. subsistence should report to the Admission and Records Office and sign the proper forms before the fifth of each month.



STUDENT ACTIVITIES

A varied program of scholastic, professional, service, interest, and religious clubs has been developed in response to interests and leadership of the student body. Supervision of club activities is through the Director of Student Activities. All campus organizations must operate with the approval of the College Administration and faculty.

ACTIVITY HOUR

In order to allow for convocations, club meetings, organizations, and activities to meet without conflicting with class schedule, 3:30 p. m. each Tuesday and Thursday is reserved for this purpose. No regularly scheduled classes meet during these times. Meetings are as follows:

First Tuesday of the month — Organizational Committees and Special Programs

Third Tuesday of the month — Assemblies

Second and Fourth Tuesdays of the month — Student Government

First and Third Thursdays of the month — Interest Club Meetings

Second and Fourth Thursdays — Service Club Meetings, Student Activity Board Meetings



STUDENT GOVERNMENT

The students of the Junior College of Broward County, in order to facilitate a fruitful and effective self-government and to create an active interest in the self-government for the purpose of promoting and maintaining the general welfare of the student body, organized and established the Student Government Association.



HONOR SOCIETIES

DELTA PSI OMEGA

This organization was officially organized in the fall of 1963. It is a national honorary dramatic fraternity.

PHI THETA KAPPA

Phi Theta Kappa was organized in the spring of 1963 as a recognized honorary scholastic society whose object is to promote scholarship.



SPORTS

INTRAMURAL PROGRAM

The purpose of the intramural program is to provide an opportunity for the students to participate in the individual, dual and team sports of their choice.

For Women: Archery, Badminton, Basketball, Bowling, Foul Shooting Contest, Golf, Softball, Table Tennis, Tennis. Extramural activities with neighboring colleges will be held in volleyball during the first term and badminton during the second term.

For Men: Archery, Basketball, Bowling, Golf, Handball, Softball, Table Tennis, Tag Football, Tennis, Volleyball.

VARSITY SPORTS

For Women: Teams in Tennis and Golf will be started during the 1965-66 year. These teams will compete on an inter-collegiate level with nearby colleges.

For Men: Inter-collegiate Basketball, Baseball, Golf and Tennis will be played during the 1965-1966 season. Home Basketball games will be played at the Junior College gym after its completion in December. Baseball and Tennis will be played at the Junior College athletic field.

JCBC is a member of the Florida Junior College Athletic Conference and the National Junior College Athletic Association. The teams play other junior colleges in Florida, and also schedule contests with other colleges.

Athletic scholarships are available for a limited number of outstanding players.



INTEREST CLUBS

COLLEGE SINGERS

This group is open to any student who enjoys singing. Programs are presented for various clubs in the community and at the college.

INSTRUMENTAL ENSEMBLE

The instrumental ensemble is open to any student who plays an orchestral or band instrument. The group will both present and accompany various programs throughout the community and at the college. Although formal registration is not required for membership, one credit hour per semester will be awarded to those who register the ensemble as part of their course load.

FRENCH CLUB

The club is open to students taking French and those who have an interest in that language and the culture of France at the college. The purpose of the French Club is to promote increased skill in spoken French and interest in French culture.

GERMAN CLUB

The club is open to students taking German. The purpose of the club is to provide facilities, opportunities, and association for students' educational, cultural, economic, and social enhancement.

JUDO CLUB

This club promotes interest in the sport and provides students with an opportunity to develop skills and proficiency in self-defense.

PHI BETA LAMBDA

The primary purpose of the Phi Beta Lambda is to promote fellowship among the students and to have projects that will further the interest of club members.

PHYSICAL SCIENCES

The purpose of this club is to promote interest in the physical sciences.

SALES AND MARKETING

The purpose of this club is to promote better understanding of the business world and to encourage students in business careers.

SPANISH CLUB

To encourage and interest others to learn Spanish and thus serve as a link with other cultural interests in the college.

VENETIAN PLAYERS

Students who want to participate in, direct, or help in the production of plays from this dramatic group.

YOUNG DEMOCRATIC CLUB OF BROWARD COUNTY

The purpose of this organization shall be to stimulate in young people an active interest in governmental affairs.

YOUNG REPUBLICANS

This club promotes interest and participation in the ideas and activities of the Republican Party and encourages students to take an active interest in American government.

PROFESSIONAL GROUPS

NATIONAL STUDENT EDUCATION ASSOCIATION

The SNEA seeks to attract capable students to teaching as a career. Through projects and programs the club presents opportunities for a better insight of the problems and the rewards offered by the profession.

STUDENT NURSES' ASSOCIATION, DISTRICT No. 13

The purpose of this nonprofit organization shall be to aid in the preparation of nursing students for the assumption of professional responsibilities.



RELIGIOUS CLUBS

BAPTIST STUDENT UNION

The B.S.U. is a youth organization for Baptists in higher institutions of learning. It seeks to promote spiritual development of students through Christian comradeship, Bible study, and church membership.

NEWMAN CLUB

The Newman Club is a Catholic Club that shall foster the spiritual, intellectual and social interests of the Catholic students of the Junior College of Broward County.

INTER-VARSITY CLUB

This is a student-led group with national and international affiliations. It is inter-denominational in character and seeks to investigate the claims of Jesus Christ and to consider His challenge to today's college and university student.

METHODIST STUDENT FELLOWSHIP

The Methodist Student Fellowship is an organization for Methodist Students to aid them in growing religiously as they are growing intellectually on the college campus. The group holds regular meetings to provide religious programs and plan activities of Christian service and fellowship.



SERVICE CLUBS

CIRCLE K

The Circle K is an organization for men who are interested in the betterment of educational and community life. In addition, the club sponsors social and recreational activities for the college. Circle K is sponsored by the Beach Kiwanis Club of Fort Lauderdale.

CIRCLETTES

A service club for women who are interested in serving the college and community. Their goal is to promote good leadership, scholarship, and friendship.

COLLEGE CIVITAN

A service organization for men of high standards and with the desire to work for service projects that will develop a better college community, and challenge them with a broader fellowship.

COLLEGIATE CIVINETTES

A service club for women that endeavors to carry out campus and community projects.

JAYBEES

The Jaybees is a men's service organization that strives to build better men through a collegiate atmosphere. It is sponsored by the Junior Chamber of Commerce.



LYCEUM PROGRAM

Many important values of a college education are obtained outside the classroom. An important part of this non-class way of education is a program of cultural events which are brought to the campus. These events consist of lectures, concerts, art exhibitions, plays, musicals, etc., and are free to full-time students who have paid an activity fee. They are scheduled this school year at the Stranahan High School Auditorium.

STUDENT ACTIVITIES BOARD

INTRODUCTION

1. PURPOSES.

The purpose of the Student Activities Board shall be:

- a. To coordinate and assist campus student activities in keeping with best interests of the students and the college.
- b. To make regulations to encourage wholesome group activity and discourage conduct which would be incompatible with the total education and well being of the students.

2. PERSONNEL.

The membership of the Student Activities Board will consist of five faculty members and four students. The faculty members on the Board will be appointed by the President of the College. The student members will be appointed by the President upon recommendation by the Student Government Association. One of these shall be named, by the President of the College, as Chairman of the Student Activities Board.

3. DIRECTOR OF STUDENT ACTIVITIES.

The Director of Student Activities will serve as executive secretary of the Board and an ex officio member. His role will be that of executive officer responsible to the Dean of Students.

4. FINANCIAL ADVISER.

An employee of the Business Office will be named by the President and serve as liaison officer between the Student Activities Board and the Business Office. His role will be advisory only; and like the Director of Student Activities, will have no vote on the Board.

5. AUTHORITY.

The Student Activities Board shall be responsible only to the President of the College.

6. SCOPE.

The Student Activities Board shall be responsible for the coordination and regulations of:

- a. Approved student organizations such as clubs, organizations, interest and recognition groups.
- b. Student social events—dances, parties, entertainments.
- c. Other student activities — bake sales, contests, benefits, solicitations, donations, skits.
- d. Screening requests for new organizations for consideration.
- e. Recommends budget to the President of the College concerning Student Activity fees.

This Board does not supervise athletics, department activities, publications or dramatics. The Board does require, however, that those groups in addition to clubs, organizations, and all other student groups holding social functions, programs, etc., must file petitions for such functions and secure advance approval for them. Each such organization will be held responsible for the conduct of its members and guests.

7. DISCIPLINARY CASES.

The Student Activities Board shall be responsible for the enforcement of regulations as they apply to organized groups.

Deans shall be responsible for:

- a. The disciplining of individual students.
- b. The enforcement of college regulations.

STUDENT ORGANIZATIONS

1. STANDARDS.

Standards which have been established for recognized student organizations of the Junior College of Broward County are as follows:

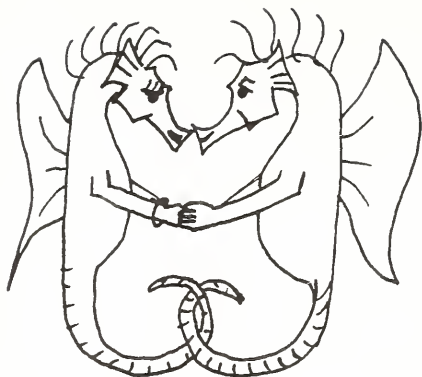
- a. To have one or more advisers who are members of the college faculty.
- b. To submit to the Student Activities Board by October 1 and February 1 of each year, a report consisting of:
 1. A complete list of eligible officers and members.
 2. A general statement of purpose.
 3. The signature of acceptance of the adviser. This report must be approved by the group adviser.
- c. To submit to the Student Activities Board by April 15 of each year, a report consisting of:
 - *1. Financial records kept in the form prescribed by the Student Activities Board.
 2. Names of officers for the coming year.
 - *3. A resume of the major activities of the group for the past year.
- d. To limit membership to students, faculty and staff of the Junior College of Broward County.
- e. To limit the activities of the group, and in-so-far as possible those of its individual members, to conduct which is within the limits of city, county, state and federal college regulations.
- f. To recognize the president of the group as the administrative head spokesman. He signs petitions for social events for his groups and agrees to the following regulations:

*Includes departments participating within Student Activities Budget.

1. To clear the date for the event on the social calendar.
 2. To submit a petition to the Student Activities Board at least two weeks prior to the event. No late petitions will be issued after 5 school days before the event is to take place.
 3. To close informal and formal Friday and Saturday parties at 1:00 a. m. (Any such event on week nights must close at 10:30 p. m.)
 4. To enforce regulations concerning gambling, possession or use of intoxicants.
 5. To assume responsibility for the conduct of the party.
- g. Failure to meet these prescribed standards or for the infraction of any regulation of the Student Activities Board may be penalized by:
1. Denial of recognition of the group as an organization.
 2. Denial of use of college facilities.
 3. Forfeiture of right to representation in other college organizations, Student Government, Intramurals, etc.
 4. Forfeiture of right to representation in Student Handbook, or other publications.
 5. Denial of privilege of some or all social activities for a definite period.
 6. Forfeiture of right to function as a group . . . including forfeiture of charter. This penalty must be approved by the Student Activities Board and the President of the College.

2. RECOGNITION OF NEW GROUPS.

A Petition for recognition for a new group must include a list of officers and chapter members, a statement of purpose, two copies of the constitution, and an acceptance by the faculty adviser. The faculty adviser and a student officer must appear before the Student Activities Board when a petition is presented to that Board. After consideration and investigation the Board will make a recommendation to the President of the College.



SOCIAL ACTIVITIES

1. DEFINITION.

A social function is defined as any dance, party, activity or entertainment sponsored by a College approved student group at which both men and women are present.

2. APPROVAL OF SOCIAL FUNCTIONS.

Social functions are scheduled on the social calendar by the Director of Student Activities. The following procedure has been established:

- a. Clear the date on the social calendar. The calendar for the following school year will be completed prior to July 15. Dates entered on the calendar may be cancelled, but not otherwise changed except for the following reasons:
 1. Conflict with other campus activities.
 2. Inability to contract for location of social event or to obtain orchestra.
- b. A petition to change the date of a social event on the social calendar must be made in writing to the Student Activities Board one month prior to the date of the social event. This petition must be accompanied by comprehensive and detailed reasons for making such a change. Petitions presented without such information will not be considered.
- c. The Student Activities Board will distribute forms on which the organizations will request dates. Permission to hold social events **NOT LISTED ON THE SOCIAL CALENDAR** will be given, provided that:
 1. Petition is submitted in accordance with regulations.
 2. Social event does not conflict with any listed event.

3. Social event is not one of the regularly scheduled social events of the petitioning organization for which listing on the social calendar is required.
- d. No social event may be scheduled the week preceding semester examinations.
- e. Traditional functions, when established, will have priority.
- f. File a petition in the office of the Director of Student Activities at least 14 days prior to function. An organization will be allowed one "late" petition per year. A warning will accompany the first offense. The second petition will be denied.
- g. The petition carries the date, location and hours of the function, budget, the agreement and signature of the President of the Organization, the Social Chairman and two Faculty Chaperones.
- h. One formal and two informals per semester are allowed each organization. Each chaperone must file promptly a written report of the function with the Student Activities Board.

3. PLANNING SOCIAL EVENTS.

- a. Hours—Social functions must close at 10:30 Monday through Thursday nights and 1:00 a. m. for formals or informals on Friday, Saturday or nights preceding holidays. No social functions may be scheduled on the weekend preceding examinations. The Student Activities Board reserves the right to restrict or extend closing hours as it deems necessary.
- b. Location.—The Board encourages student organizations to use the Student Center for social functions. It is acceptable, however, to hold any social event in any approved place in Fort Lauderdale or vicinity. The Student Activities Board may disapprove a location because of distance, inadequate facilities, fire hazard, use of club room by members while rented to college groups, etc.
- c. Budget.—Each petition requires a budget.
- d. Conduct.—
 1. Each organization, including its faculty adviser, shall assume responsibility for the conduct of members and guests as follows:

- (a) Each member of a group may invite one guest only after he has been approved by the executive committee of the group. The written invitation to be presented at the door for admission must include the names of the guest and his host. No one shall be admitted without an authorized invitation.
 - (b) Each group shall send to the invited guests a clear statement concerning the proper conduct and attire which they propose to enforce.
 - (c) Each group shall be responsible for admitting only those persons who are appropriately dressed for a public social event. Scanty covering, underclothes, and sleeping apparel are inappropriate as costumes.
 - (d) Each group shall refrain from using those decorations, signs, and favors which are described by the term "bad taste."
2. An unauthorized auxiliary social function shall not be held previous to, concurrently with, or following dances or social functions by any student or student group.
 3. Any individual student or student group who sponsors, participates in, or in any way is connected with such events will be subject to disciplinary action.
 4. Neither intoxicants, including beer, nor gambling will be permitted in campus buildings or on the premises. Possession or serving of intoxicants, including beer, and gambling are forbidden at all social functions. Any function sponsored by or held in the name of a recognized student organization must abide by all regulations stated herein whether that function be held on or off campus.
 5. In accordance with state laws, the use of physical punishment of all types for initiation and hazing is prohibited. Responsibility for infraction of this rule lies on the individual and the group alike.
 6. The College Administration expects students to conduct themselves as ladies and gentlemen, to dress and to conduct social events in good taste, and reserves the right at any time to dismiss students whose conduct is deemed undesirable.

OTHER STUDENT ACTIVITIES REGULATED BY THE STUDENT ACTIVITIES BOARD

1. Solicitations, donations and other contributions of money, merchandise or service for any student and/or student group is absolutely forbidden until a written explanation of the plan has been submitted to and approved by the President of the College and by the Student Activities Board.
2. Lotteries and raffles are prohibited by law.
3. The selling of articles on the College Campus is regulated by the Broward County Board of Public Instruction as follows:
 - a. No more than two permissions for campus selling or solicitation will be granted any organization during one academic year. Campus selling or solicitation refers to the direct approach to one or more individuals with the ideas of selling merchandise, services, tickets, or asking for donations.
 - b. Permission for off-campus selling or solicitation may be granted up to a maximum of two permits during one academic year. Petitions for any activity for which there is a charged fee may be obtained in the Director of Student Activities office. Such petitions must be approved by the Student Government, the Student Activities Board, and the College President. Notice of approval or denial of such a petition will be forwarded to the organization.
 - c. Informal dance permits at the Student Center will be regulated by the Student Government with the final approval by the Student Activities Board.
4. Before presenting a beauty contest, skits, or any presentation on the campus by any students, other than departmental activities, the script and the program must be approved by the Student Activities Board. Those participating, and representing a department must have head of the department approval.

JUNIOR COLLEGE OF BROWARD COUNTY

ACTIVITY AND SERVICE POINTS

FRESHMAN	10
SOPHOMORES	12
STUDENT GOVERNMENT	
President of Student Body.....	10
Vice-President of Student Body.....	7
Secretary	7
Treasurer	7
Chairman of Election Commission	4
Members of Election Commission	3
Chairman of other Committees	3
Members of Student Government	3
PUBLICATIONS	
Editor of Silver Sands	9
Co-Editor	6
Staff	4
Editor of Venetian Crier.....	9
Co-Editor	6
Staff	5
CLASS OFFICERS	
President of Sophomore Class.....	7
Vice-President	4
Secretary	4
Treasurer	4
Other Officers or Committee Chairman	3
President of Freshman Class	5
Vice-President	3
Secretary	3
Treasurer	3
Other Officers or Chairman.....	2
CLUBS AND ORGANIZATIONS	
President of Clubs	5
Other Officers of Clubs	3
Committee Chairman (Permanent)	2
Membership in a club	1

In order to encourage the development of leadership, as many different students as possible should be selected to hold responsible positions as officers in student activities. If a student is permitted to assume too heavy a load of activity responsibility, he will not only suffer academically but also some of the clubs he serves will suffer from lack of full leadership.



DRESS

WOMEN

EVENT	DRESS
TEAS and SEMI-FORMALS	After Five Dress Heels, Gloves
FORMALS	Long or Short Formals Gloves
PLAYS, PROGRAMS, AND CONCERTS	Dress or Suit Heels, Gloves
CLASSES and INTERCOLLEGIATE GAMES	Dress, Blouse and Skirt, Flats
INFORMALS	Bermuda Shorts, Shirt, Flats

MEN

EVENT	DRESS
TEAS and SEMI-FORMALS	White Shirt, Tie Suit
FORMALS	Dinner Jacket, Tux, Dark Suit, White Shirt and Tie
PLAYS, PROGRAMS, AND CONCERTS	White Shirt, Tie, Suit
CLASSES and INTERCOLLEGIATE GAMES	Slacks, Sport Shirts
INFORMALS	Bermuda Shorts, Sport Shirt

ALMA MATER



Broward gracious Alma Mater, We thy name revere
May the years be kind to Broward May she grow in fame.



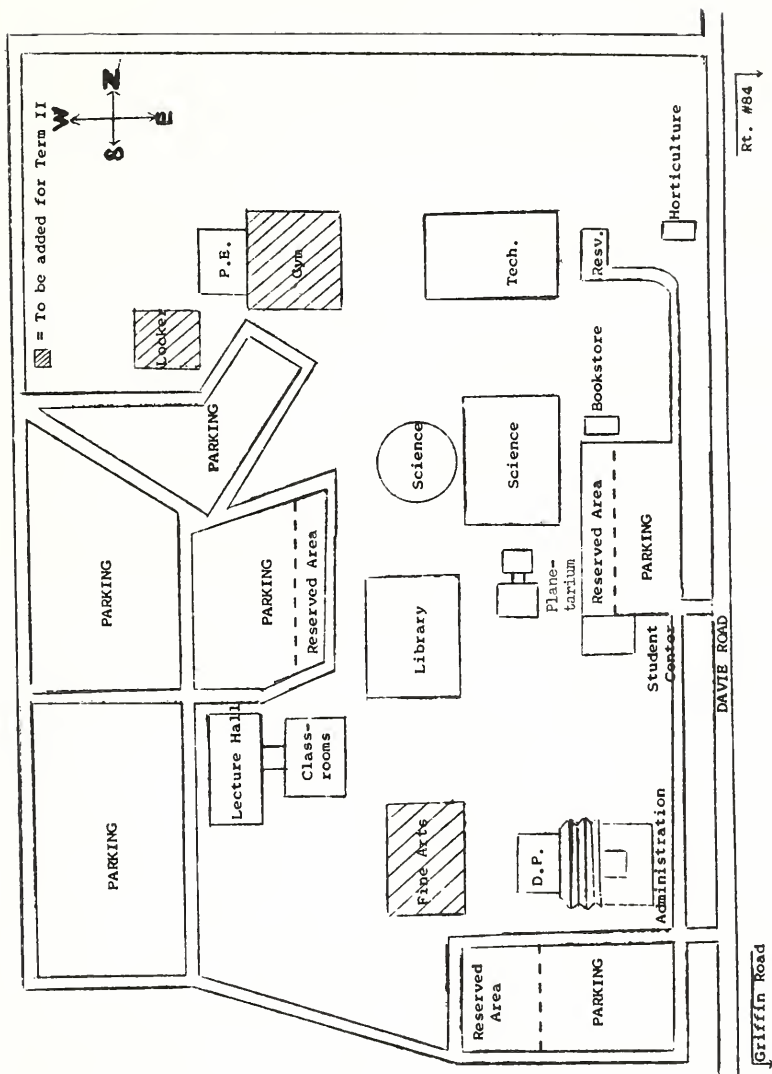
May each noble son and daughter, cherish thine honor dear.
May her children fail her never, true to her beacon flame.



May thy lamp be ever bright, guiding us to truth and light.
May her spirit brave and strong, honor right and conquer wrong.



As a beacon o'er dark waters, this is for thee our song.
This the burden of our song, ever her truth proclaim.



COMMUNITY JUNIOR COLLEGES OF FLORIDA

PUBLIC

Brevard Junior College	Cocoa
Central Florida Junior College	Ocala
Chipola Junior College	Marianna
Daytona Beach Junior College	Daytona Beach
Edison Junior College	Fort Myers
Gulf Coast Junior College	Panama City
Hampton Junior College	Ocala
Indian River Junior College	Fort Pierce
Jackson Junior College	Marianna
Junior College of Broward County	Fort Lauderdale
Lake City Junior College and Forest Ranger School Lake City	
Lake-Sumter Junior College	Leesburg
Manatee Junior College	Bradenton
Miami-Dade Junior College	Miami
Monroe Junior College	Key West
North Florida Junior College	Madison
Okaloosa-Walton Junior College	Valparaiso
Palm Beach Junior College	Lake Worth
Pensacola Junior College	Pensacola
Polk Junior College	Bartow
Rosenwald Junior College	Panama City
St. Johns River Junior College	Palatka
St. Petersburg Junior College	St. Petersburg
Suwannee River Junior College	Madison

PRIVATE

Orlando Junior College	Orlando
Florida College	Tampa
Marymount College	Boca Raton



